

Lyndhurst, Ohio
August 13, 2020

The Civil Service Commission of The City of Lyndhurst met in Regular Session on Thursday, August 13, 2020 at 8:30 a.m. via the permitted Zoom platform.

Members Present: R. Schmidlin, Chair
S. Franks, R. Sweeney

Others Present: J. Luskin, Director of Law
C. White, Secretary
P. Rhode, Chief of Police
M. Carroll, Fire Chief

It was moved by Mr. Schmidlin, seconded by Ms. Sweeney that the minutes of the Regular Meeting held May 14, 2020, copies of which were mailed to all members, be dispensed with and said minutes stand approved as circulated.

The question was put to a voice vote and passed unanimously.

Motion carried.

Resolution No. 2020-01

Adopt resolution amending Rule III, Section 3 of the Rules of the Civil Service Commission as they appear in Chapter 171 of the Codified Ordinances of The City of Lyndhurst. (Oaths).

Mr. Schmidlin explained that discussion has taken place to remove the notary clause in applications for police and fire tests.

It was moved by Mr. Schmidlin, seconded by Ms. Sweeney that the legislation proposed amending Rule III, Section 3, be adopted.

The question was put to a voice vote and passed unanimously.

Motion carried.

Review Rules for Applications, Revise Rule III, Section 3 (Fee). Update on Joint Fire Test.

Mr. Schmidlin explained this item is on the agenda due to the fact that the Multi-City Fire Medic Test will be \$50 per applicant; the Lyndhurst Civil Service Rules state that original appointment applications are twenty-five (25) dollars, and the rules do not have to necessarily change, because the Police Test will still be single city, and it is his intent to keep the Police Test at twenty-five (25) dollars per applicant.

Chief Carroll gave an update of the upcoming Multi-City Fire/Medic Test to be held October 6, 2020. He stated that eight (8) cities are involved; Euclid, Highland Heights, Lyndhurst, Mayfield Heights, Mayfield Village, Pepper Pike, Richmond Heights and South Euclid. All applications will be turned into the Civil Service Secretary of Lyndhurst. There will be a limit of two hundred (200) applicants, and due to COVID19, there will be two (2) test times, one at 5:00pm for the first one hundred (100) applicants, and 8:00 pm for the second hundred applicants. The test will be held at Hilton Garden Inn in Mayfield Village. He then explained that the fifty (50) dollar application fee goes toward the administrative costs of the test, and due to the fact that each applicant is eligible to be on eight (8) lists.

Mr. Schmidlin commended Chief Carroll on his efforts in spearheading this test, and the innovative way the Joint Commission is dealing with a Fire/Medic Test during COVID19.

Ms. Sweeney stated she would like to review the rule for future Multi-City tests, and possibly have two amounts for submitting applications; fifty (50) dollars for a Multi-City test and twenty-five (25) dollars for a single city test.

It was moved by Mr. Schmidlin, seconded by Ms. Sweeney to waive Rule III, Section 3, Fees, and to impose a fifty (50) dollar fee to submit an application for the Multi-City Fire/Medic test to be held October 6, 2020.

The question was put to a voice vote and passed unanimously.

Motion carried.

Correspondence from Mayor Ward

“August 7, 2020

Lyndhurst Civil Service Commission
Lyndhurst Municipal Center
5301 Mayfield Rd
Lyndhurst OH 44124

Commissioners:

Please accept this letter as my request to commence the steps necessary to conduct an examination for the establishment of an eligibility list for the position of Patrol Officer.

Sincerely,
//S//
Patrick A. Ward
Mayor

PAW:cjw

c: Chief Rhode”

In answer to Mr. Schmidlin’s question, Chief Rhode stated that there was recently a retirement in the Police Department, and the current certified list has exhausted itself. He then stated that the current eligibility list expires December, 2020. Chief Rhode stated he would like the test to be given no later than November due to the unplanned timing of the current retirement.

It was moved by Mr. Schmidlin, seconded by Ms. Sweeney that the Secretary take the necessary steps to conduct an original appointment test for the position of Patrol Officer.

The question was put to a voice vote and passed unanimously.

Motion carried.

Chief Rhode stated that due to the climate of the civil unrest currently in the country and the general mistrust of police and a push for non-biased based policing in selection and recruitment, he would like to ensure that the content of the test we give is non-biased as it speaks to race, gender, sexuality, etc. He stated that the tests we have given in the past had taken into consideration all those qualities, and wants to be sure that that will continue, and formally state that the test has been reviewed for equality and fairness.

After discussion, it was decided that Chief Rhode reach out to Personnel Selection Services to discuss these issues.

Chief Carroll stated that this issue has come up for the Multi City Fire/Medic tests, and there is such a statement that Mr. Michalko of Personnel Selection Services can provide.

It was moved by Mr. Schmidlin, seconded by Ms. Sweeney that the meeting be adjourned.

The question was put to a voice vote and passed unanimously.

Motion carried, meeting
adjourned at 9:00 am.

Raymond Schmidlin, Jr., Chair

Approved: _____

Attest: _____