

May 21, 2015

Lyndhurst, Ohio
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The Civil Service Commission of the City of Lyndhurst met in Special Session on Thursday, May 21, 2015 at 8:30 a.m., in the Conference Room of the Lyndhurst Municipal Center, 5301 Mayfield Road.

Members Present: R. Schmidlin, Chairman
R. Sweeney

Member Absent: S. Franks

Others Present: C J White, Secretary
R Porrello, Chief of Police
Exec. Lt. P Rhode, Police Department
M Carroll, Chief of Fire

It was moved by Mr. Schmidlin, seconded by Ms. Sweeney that the reading of the minutes of the Special Meeting held April 23, 2015, copies of which were mailed to all members, be dispensed with and said minutes stand approved as circulated.

The question was put to a voice vote and passed unanimously.

Motion carried.

Discuss Promotional Testing for Police Department.

Chief Porrello proposed the following dates for the promotional testing in the police department:

Sergeants August 11, 2015
Lieutenants August 12, 2015

He further stated that the assessment center component would follow in three to four weeks; those dates have not yet been established. He stated there is a possibility that two dates may be needed for the sergeants' assessment center, but only one day will be needed for the lieutenants' assessment center.

Chief Porrello then recommended the following book list for both the sergeants and lieutenants test:

Police Resources: IACP Promotional Examination Preparation Manual and Anderson's Ohio Criminal and Traffic Field Guide.

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It was moved by Mr. Schmidlin, seconded by Ms. Sweeney that the proposed testing dates of August 11 and 12, for sergeants and lieutenants, respectively, and the book list as stated above, be approved and disseminated.

The question was put to a voice vote and passed unanimously.

Motion carried.

Chief Porrello stated that although the testing company, International Association of Chiefs of Police suggested that each candidate use a computer for a written exercise portion of the assessment center portion of the test, to make it as realistic as possible, it is not mandatory.

The Secretary stated that rental prices have been obtained from two companies; Rush Computer Rentals and Meeting Tomorrow. She further stated that Data Serve, the City's computer company explained that since the Lyndhurst Community Center is wireless, it does have the potential for problems. She then stated that with the number of computers needed (one for each candidate) for possibly three days, the cost would be approximately \$3,000.

Chief Porrello stated that if the Commission recommends the use of the computers for the assessment center, he would like a representative from the rental company to be present for any problems that may arise.

Ms. Sweeney recommended that the testing company contact the computer rental company to assure there will not be any security issues.

It was moved by Mr. Schmidlin, seconded by Ms. Sweeney that the Secretary contact Brush High School for information on use of their computers, and follow up with Rush Computer Rentals.

It was decided that if the computer rental becomes too costly or difficult, to forego the use of computers for the assessment center.

Discuss Rule III, Section 4.

Chief Carroll presented a brief history of the maximum age for hiring an entry level firefighter. He explained that many cities are unfortunately laying people off, due to budget constraints. He stated that there is a candidate on the Firefighter Eligibility List who is 35 years of age, soon to be 36. He explained that while he is in the process to be considered, he will reach the maximum age of 36, according to the codified ordinances of the Lyndhurst, which also says the service must be continuous. He then stated he is requesting that the maximum age be raised, and due to the circumstances of this candidate being laid off, his service has not been continuous.

After discussion, Mr. Schmidlin stated that this particular candidate has sought employment in the fire field, and through no fault of his own, was laid off from more than one department.

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Chief Carroll stated that the Ohio Revised Code has recently changed the maximum age for hire in the fire service to 41 years of age. He then asked if the Civil Service rule was waived, if it would negate the rule in the codified ordinances.

It was moved by Mr. Schmidlin, seconded by Ms. Sweeney, that this item be tabled pending the legal opinion of the Law Director.

The question was put to a voice vote and passed unanimously.

Motion carried.

Tabled Items:

Review draft legislation regarding Rule X, Leaves of Absence.

It was moved by Mr. Schmidlin, seconded by Ms. Sweeney that this item be tabled.

The question was put to a voice vote and passed unanimously.

Motion carried.

Review draft legislation for extra credit points (college credit – accredited agencies) for promotional exams in the Fire Department.

It was moved by Mr. Schmidlin, seconded by Ms. Sweeney that this item be tabled.

The question was put to a voice vote and passed unanimously.

Motion carried.

It was moved by Mr. Schmidlin, seconded by Ms. Sweeney that the meeting be adjourned.

The question was put to a voice vote and passed unanimously.

Motion carried, meeting
adjourned at 9:10 a.m.

Ray Schmidlin, Chairman

Approved: _____

Attest: _____